

Pipestone, Minnesota  
December 19, 2011

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in the Municipal Building at 6:30 p.m. on the 19th day of December 2011. Mayor Laurie Ness called the meeting to order. Roll call was taken and a quorum was declared. Members present: Laurie Ness, Barbara Heyl, Harry Hansen and Fred Portz. Excused: Jim Stout. Absent: None. Others present: Deb Fitzgerald, Susan Wienands, Fire Chief Corey Popma, Cable Access Coordinator Steve Moffitt, City Administrator/City Attorney Jeffrey Jones and City Clerk Joan Schroeder.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS**

None.

### **CONSENT AGENDA**

Motion was made by Heyl, seconded by Portz and unanimously carried to approve the Consent Agenda which includes the following items: December 5, 2011 Work Session Minutes; December 5, 2011 Truth in Taxation Public Meeting Minutes; December 5, 2011 Regular Meeting Minutes; Payment of Claims-Listing of Bills in the amount of \$195,052.31 for warrants #36350 to #36477 to be issued in payment thereof; November 2011 Financial Reports; Informational Reports.

### **COMMUNITY CONCERNS**

Susan Wienands, 901 8th Avenue Southwest, was present to state that she was not against the 3.6 percent increase but purposed that only non-salary employees making under \$50,000 receive an increase.

### **PUBLIC HEARINGS, PETITIONS AND BID OPENINGS**

None.

### **LEGAL**

None.

## **ENGINEERING**

None.

## **FINANCIAL**

None.

## **OLD BUSINESS**

### **Approve Law Enforcement Contract**

City Administrator/City Attorney Jones noted the contract has been received and there were no changes to the terms of the contract from the previous year.

Motion was made by Heyl, seconded by Hansen and unanimously carried to approve the 2012 Law Enforcement Contract.

## **NEW BUSINESS**

### **Resolution 2011-36**

Fire Chief Popma stated the Pipestone Fire Relief Association will be selling raffle tickets to raise money to donate proceeds to the Fire Department to purchase rural fire equipment. The Fire Department will be celebrating their 125th anniversary on July 14, 2012 at which time the drawing will be held.

Motion was made by Heyl, seconded by Portz and unanimously carried to adopt Resolution 2011-36: A RESOLUTION REGARDING AN APPLICATION FOR AUTHORIZATION FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE.

### **Resolution 2011-37**

City Administrator/City Attorney Jones noted that City Auditors recommend donations to the City be accepted by resolution. Buffalo Ridge Concrete has donated 21-1/4 yards of concrete for the Harmon Park Project.

Motion was made by Portz, seconded by Hansen and unanimously carried to adopt Resolution 2011-37: A RESOLUTION ACCEPTING DONATION.

### **Resolution 2011-38**

A motion was made by Heyl and seconded by Hansen to decrease the final tax levy by two percent for the year payable 2012. Upon vote taken, Ayes: Heyl, Hansen; Nays: Ness, Portz, motion failed due to a tie vote 2 to 2.

A motion was made by Portz and seconded by Ness to decrease the final tax levy five percent for the year payable 2012. Upon vote taken, Ayes: Ness, Portz; Nays: Heyl, Hansen, motion failed due to a tie vote 2 to 2.

A special meeting will be scheduled for Tuesday, December 27th, 2012 at 5:00 p.m. for the purpose of establishing the Tax Levy Payable 2012 and adopting the 2012 Budget.

#### Resolution 2011-39

Motion was made by Ness, seconded by Hansen and unanimously carried to table action on Resolution 2011-39 which adopts the 2012 Budget until the December 27, 2011 Special Meeting.

#### Resolution 2011-40

Motion was made by Heyl, seconded by Hansen and unanimously carried to adopt Resolution 2011-40: A RESOLUTION APPROVING FUND TRANSFERS.

#### Administrative Police #35 Fund Balance Policy

City Administrator/City Attorney Jones relayed the City Auditors recommend the City adopt a Fund Balance Policy.

Motion was made by Heyl, seconded by Portz and unanimously carried to adopt Administrative Policy #35 Fund Balance Policy.

#### Laura Wurster Resignation

Motion was made by Portz, seconded by Heyl and unanimously carried to accept the resignation of Laura Wurster from the Park & Recreation Commission.

#### Meeting Date Change

Motion was made by Heyl, seconded by Portz and unanimously carried to change the regularly scheduled meeting from Monday, January 2, 2012 to Tuesday, January 3, 2012 at 6:30 p.m. in observance of the New Year's Day holiday.

### **COUNCIL LIAISON REPORTS**

Park & Rec Board Liaison Portz reported Laura Wurster has resigned from the Board, Andy Smith has agreed to serve another year and Marv Meyer has become a new member; there will be a Rededication of Harmon Park on June 23rd with softball games, Pork Producers serving food and the rededication service; and, enough funding has been obtained to install the new flooring in the Rec Center gym.

Law Enforcement Liaison Committee Member Hansen reported at their December 12th meeting it was noted that there have been no parking complaints due to no snow; the Sheriff reported on

the officer shooting; graffiti has been reported on two buildings; and, there was discussion on school bus stop violations.

Planning Commission Liaison Stout was not present, but Mayor Ness had attended the meeting noting there was discussion on signs and the comparison of other city ordinances regarding signs.

### **CLOSING COMMENTS**

City Administrator/City Attorney Jones stated no snow removal has really helped with the budget; Coborn's has had great fall weather to work in; and, the Lagoons are almost complete with just punch items left to finish.

### **ADJOURNMENT**

Motion was made by Hansen, seconded by Portz and unanimously carried to adjourn at 7:00 p.m.

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Laurie Ness  
Mayor

ATTEST:

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Joan Schroeder  
City Clerk