

Pipestone, Minnesota
June 6, 2022

Pursuant to due call and notice thereof, a regular meeting of the Pipestone City Council was duly held in the Municipal Building at 6:30 p.m. on the 6th day of June 2022. Mayor Myron Koets called the meeting to order. Roll call was taken and a quorum was declared. Members present: Myron Koets, Jim Stout, Rodger Smidt, Dan Delaney, and Justin Schroyer. Absent: None. Others present: Kyle Kuphal, Reggie Gorter, City Engineer Travis Winter, Cable Access Coordinator Steve Moffitt, City Administrator/City Attorney Jeff Jones and City Clerk Deb Nelson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE AGENDA – ADDITIONS, CHANGES OR DELETIONS

There being no amendments to the agenda, motion was made by Smidt, seconded by Stout and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

Mayor Koets stated the Consent Agenda contains the May 16, 2022 Regular Meeting Minutes; May 23, 2022 Special Meeting Minutes; and Payment of Claims-Listing of Bills and asked if there was any discussion regarding these items.

Motion was made by Delaney, seconded by Smidt and unanimously carried to approve the Consent Agenda which consisted of the May 16, 2022 Regular Meeting Minutes; May 23, 2022 Special Meeting Minutes; and Payment of Claims-Listing of Bills in the amount of \$610,830.81 for warrants #066735 to #066887 to be issued in payment thereof.

COMMUNITY CONCERNS

Mayor Koets stated he had a resident contact him and asked if CenterPoint Energy had a permit to conduct work in Pipestone. Workers have been careless with a couple of flower beds on the properties where the work is being done. City Engineer Winter stated that CenterPoint Energy does have a permit through the Water Department and the individuals doing the work are contracted by CenterPoint Energy. Mayor Koets stated he would contact the Water Department and bring this to their attention.

BID OPENING

2022 Seal Coat Improvements

City Engineer Travis Winter proceeded to electronically open bids for the 2022 Seal Coat Project. One bid was received as follows:

| BIDDER | BID |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Asphalt Surface Technologies Corporation a/k/a ASTECH Corp. Dale R Strandberg PO Box 1025 St. Cloud MN 56302 320-363-8500 astechdale@hotmail.com | \$119,938.54 |

Winter stated the engineer's estimate was \$171,621.70 and he will review the bid and have the recommendation available at the June 20th council meeting.

ENGINEERING

Traffic Study

City Administrator/City Attorney Jones shared the results of the traffic study conducted by MnDOT on Trunk Highway 30 near the existing Pipestone Area Schools, more specifically at the intersection of TH 30 and CSAH 15 (8th Ave SW). It is recommended that the intersection remain as a thru-stop controlled intersection. To limit pedestrian exposure to TH 30 through traffic, it is recommended to keep the existing crosswalks configuration (not striping crosswalks at the east and west approaches).

City Engineer Winter then updated the council on the main construction project at 3rd and 4th Avenue and 3rd and 4th Street. Construction began last week with some removals on the first two blocks of 3rd Avenue; sanitary sewer services have been installed between 2nd Street and 3rd Street; the contractor has started working on sewer services; they have temporary water set up on the first block and they will be going back to begin laying watermain on the first block and will keep moving forward with utilities. He said despite the rain, the project is moving along well.

OLD BUSINESS

Sale of Carnegie Library

City Administrator/City Attorney Jones shared that at the last meeting, the council had approved the last item in the Purchase Agreement for the sale of the Carnegie Library should the sale take place. He stated he had communicated that information to the city's attorney last week. Jones reminded the council that the Minnesota Management and Budget Office needs to sign off on the sale because a grant was received several years ago to repair the north wall. When our attorney shared with the MMB office that the council wishes to have a right of reverter in the Purchase Agreement, the MMB office said that a right of reverter clause absolutely cannot be contained in any purchase agreement and they would not sign off on it.

Jones stated that our attorney informed him that one thing the council could do was prepare a Development Agreement which could contain the following language the council had previously approved, "20% repairs be completed each year for five (5) years".

Motion was made by Schroyer, seconded by Delaney and unanimously carried to table this item until the June 20th meeting to gather further information.

NEW BUSINESS

Resolution 2022-30

A donation has been received in the amount of \$1,200 from Pipestone Development Company, LLC to assist the city in stocking fish at the Hiawatha Lodge pond. This resolution accepts the donation.

Motion was made by Smidt, seconded by Delaney and unanimously carried to approve Resolution 2022-30: A RESOLUTION ACCEPTING DONATION.

Approve the Appointment of Scott Swanson to the Hiawatha Pageant Park Committee

City Administrator/City Attorney Jones stated Scott Swanson has expressed his interest in serving on the Hiawatha Pageant Park Committee. Council will need to approve this appointment.

Motion was made by Delaney, seconded by Smidt and unanimously carried to approve the appointment of Scott Swanson to the Hiawatha Pageant Park Committee.

Pipestone Development Company, LLC Historic Loan/Grant Request

City Administrator/City Attorney Jones stated Pipestone Development Company, LLC has submitted an application for a loan/grant to install a new storefront window at 124 West Main with the grant amount of \$4,441.50; loan amount of \$4,441.50 and owner equity in the amount of \$3,807.00.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the Historic Loan Grant application for Pipestone Development Company, LLC to install a new storefront window at 124 West Main.

Tax Forfeited Property

City Administrator/City Attorney Jones stated the city received notification from the county regarding the classification of tax-forfeited land. There are three parcels listed within city limits – two parcels at the former Central School property - 400 2nd Ave SW and one parcel located on the North side of 622 3rd Ave SW which the EDA already owns. Jones asked if the council was interested in acquiring any of these parcels.

Motion was made by Delaney, seconded by Stout and unanimously carried to notify the county of the city's interest in all three parcels.

Proposal for Professional Services for Pipestone Municipal Airport

City Administrator/City Attorney Jones stated that the water table at the airport is extremely high and is causing problems with the underground fuel tanks. Airport Manager Dykstra has continually had to pump water out of the tanks. Dykstra is requesting the council consider removing the 100

LL and Jet A underground fuel tanks and installing above-ground tanks. This proposal would authorize Bolton & Menk to prepare design and bid specifications for the proposed project.

Motion was made by Stout, seconded by Smidt and unanimously carried to approve the Proposal for Professional Services for the proposed replacement of the 100LL and Jet A fuel systems at the airport.

Arts & Mentoring (AMP) Request for Council Action

Reggie Gorter, Executive Director for AMP, appeared before the council requesting use of a small section of the Hiawatha Pageant Park for a summer Youth Camp June 27th – July 25th. AMP would like to place a 20' x 30' tent ideally on the south side of the tower, preferably near electricity and access to a building which locks to store equipment. Ms. Gorter also asked to negotiate the rental fee for the park during those four weeks.

Motion was made by Delaney, seconded by Stout and unanimously carried to allow AMP to place a 20' x 30' tent on the south side of the tower at the Hiawatha Pageant Park at a rental rate of \$1,200.00 for the duration of the camp.

Chamber of Commerce Request for Council

The Pipestone Chamber of Commerce is requesting the following for the 33rd Annual Watertower Festival on Thursday, June 23, 2022 to Sunday, June 26, 2022:

Thursday, June 23rd – Kids Night:

- Permission to close the 100 block of South Hiawatha from Main St to 2nd St SW/SE from 3:30 p.m. to 9:30 p.m. for the Kids Tractor Pedal Pull and Pipestone Junior Ambassador Contest.
- 12 picnic tables, 4 blue garbage cans, 4 bleachers and the city's car trailer with carpet, steps, blocks for trailer tires, and jacks for the back of the trailer.
- Two "No Parking-Street Closed at 3:30 p.m." signs with barricades at noon – one at the Main St intersection and one at 2nd St SE/SW intersection.

Friday, June 24th – Evening Family Entertainment and Free Street Dance:

- Permission to close the 100 block of South Hiawatha from Main St to 2nd St SE/SW from 3:00 p.m. Friday to 2:00 a.m. Saturday for music and bean bag tournament, community dinner and free street dance.
- Two "No Parking-Street Closed at 3:00 p.m." signs with barricades at noon – one at the Main St intersection and one at 2nd St SE/SW intersection.
- 30 picnic tables, 12 blue garbage cans and the city's flatbed trailer.

Saturday, June 25th – Parade:

- The parade route will start at West Main and 6th Ave SW, then turn south at the corner of Main St and Hiawatha Ave, and end at the corner of Hiawatha Ave and 5th St SW (courthouse). Parade begins at 10:00 a.m. and conclude at approximately 11:30 a.m.
- "No Parking" signs on Main St & Hiawatha Ave and barricades to block each north/south streets to prevent traffic from entering the parade route.

Saturday, June 25th – Arts and Crafts Show/Pipestone Cruizers' Car Show:

- Permission to close the 2nd Ave SW from 8:00 a.m. – 3:30 p.m. from 3rd St SW to 5th St SW for the Pipestone Cruizers' Car Show.
- 35 picnic tables by 8:00 a.m.; put 25 under the tent at the courthouse and 10 on the west end of the courthouse lawn for the car show.
- 12 blue garbage cans by 8:00 a.m. on the courthouse lawn near the tent.
- Assistance in setting up the blue tent on the courthouse lawn prior to Saturday and then to tear it down on Monday.

Sunday, June 26th – Church service on courthouse lawn:

- The picnic tables and some of the garbage cans be left at the courthouse lawn in order that there be a Cornerstone Church service in the morning and possibly a Ministerial Association church service in the evening.

These have been approved in the past.

Motion was made by Smidt, seconded by Stout and unanimously carried to approve the requests of the Chamber of Commerce for their 33rd Annual Watertower Festival event June 23-26, 2022 as outlined above.

Approve Chamber of Commerce Dance Permit

The Chamber is requesting a dance permit for the Watertower Festival street dance on Friday, June 24th from 9:00 p.m. to 1:00 a.m. on Saturday, June 25th. This has been approved in the past.

Motion was made by Schroyer, seconded by Smidt and unanimously carried to approve the dance permit for the Chamber of Commerce Watertower Festival street dance on Friday, June 24th from 9:00 p.m. to 1:00 a.m. on Saturday, June 25th.

Approve Chamber of Commerce Parade Permit

The Chamber is requesting a parade permit (fee waived) for the Watertower Festival parade on Saturday, June 25th from 9:30 a.m. to 11:30 a.m. This has been approved in the past.

Motion was made by Delaney, seconded by Stout and unanimously carried to approve the parade permit for the Chamber of Commerce Watertower Festival parade.

COUNCIL LIAISON REPORTS

Economic Development Authority Boardmember Smidt reported the EDA met on March 9th. There is \$75,000 in excess TIF funds that will be used for the rehabilitation of the reVamped building on Main Street; Building and Zoning Official Doug Fortune updated the EDA on the 411 West Main project house; the Ryan Weinkauf lease was approved; and Rebuilding Together has two projects scheduled for Pipestone.

Park & Recreation Committee Council Liaison Delaney reported no meeting was held.

Human Rights Commission Boardmember Koets reported there will be a potluck Pride picnic at Southwest Park across from the First Lutheran Church from 4:00 – 8:00 p.m. this Saturday, June 11th. Everyone is welcome to attend.

Hiawatha Pageant Park Committee Boardmember Koets reported the pond has been restocked with fish and the Committee is already putting together the Lights at the Lodge event for this winter with a Santa's workshop and various lighted displays.

CLOSING COMMENTS

City Administrator/City Attorney Jones stated he had contacted the Sheriff's office regarding Councilmember Delaney's question from the last meeting why the warning sirens were not activated during the previous high wind event. He said the Sheriff told him the warning sirens are only activated when a tornado has been spotted on the ground by the National Weather Service or a trained spotter.

Jones also shared there is a possibility of a special legislative session and he will keep the council updated to when and if it happens.

Councilmember Delaney stated he and Councilmember Schroyer attended a meeting at the SRDC in Slayton on May 18th regarding the roles and responsibilities of elected officials and staff in the event of a disaster. He said this was a very informative meeting and something he feels everyone should attend.

Delaney also stated he felt the city should be the entity to address the policy on when warning sirens should be activated.

Mayor Koets asked if the council would like to have a work session prior to the regular meeting on July 5th to begin budget discussions.

City Clerk Nelson recommended that since the council would be reviewing the warning siren policy, it would be a good time to update the City's Emergency Response Plan.

ADJOURNMENT

Motion was made by Smidt, seconded by Stout and unanimously carried to adjourn the meeting at 7:13 p.m.

Myron D. Koets
Mayor

ATTEST:

Deb Nelson
City Clerk